

21<sup>st</sup> Annual  
***Dickens on Cypress Creek***  
***A Victorian Christmas Market***  
**Friday and Saturday November 8-9, 2024**  
**9 AM TO 4 PM**

**Thank you for your interest in our Christmas Market.** On Friday and Saturday, November 8th and 9th, 2024, the 21st Annual Dickens on Cypress Creek will be held from 9am-4pm each day. This year we will again have outdoor booth spaces, in our Circle Drive, as well as indoor booth spaces located in the Forum and Youth Buildings. We have room for about 73 indoor and 10 outdoor vendors of fun, unique, quality merchandise, antiques, collectibles, crafts and food. The theme for the weekend is ***Dickens on Cypress Creek, A Victorian Christmas Market***, featuring our vendors and entertainment with a Victorian flair.

Cypress Creek Christian Church/Community Center is well established for craft fairs, has ample parking and a high degree of security, being located across the street from the Harris County Precinct 4 Sheriff's Department. The Church/Community Center, located in the Champions/1960 area, is at the heart of a 63-acre county park, library and museum complex.

This year's proceeds benefit the Cypress Creek Community Chorale and will enable the Chorale to present concerts in December and May with free admission to the public. The Chorale has performed internationally in Florence, Rome and Assisi, Italy, in the famous Cathedral Notre Dame in Paris, France; the Cathedral of Salzburg, Austria, and St. Paul's Cathedral in London, England, as well as St. Bartholomew the Great and Bath Abbey, Vienna, Austria and Prague, Czechoslovakia.

Thank you and we look forward to working with you.

Debbie Rawlins  
Market Chairperson

Address Inquires and Correspondence to:

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## ***Market Information/Rules and Regulations***

- ❖ Review committee must approve all items. Review committee reserves the right to limit the number of “like item” booths.
- ❖ All exceptional items will be considered for the Market; i.e. antiques, collectibles, dolls, paintings, crafts, photography, clothing, select foods, etc.
- ❖ Limited applications from home party-type products will be considered on a case by case basis, but as this is a Market, we ask that you have a product to sell.
- ❖ Each vendor is asked to donate one item (\$30 min value) for the Market Raffle. We appreciate your generosity toward this endeavor.

### *Exhibit Space*

- The Forum, Chapel and Youth Buildings, currently, will be used for 2024. Booth sizes vary depending on location.
- Each **OUTDOOR** exhibit space, Circle Drive, is 10x10.
- The Market does not provide booth walls, dividers, pegboards, hardware, extension cords, tables or tents. We do rent 6’ and 8’ tables for \$10 each.
- Exhibitors provide all display equipment.
- Set-up equipment or staff is not provided.
- Availability of electricity is available for all booths in the Youth Bldg. and for some booths in the Forum.  
**Because of fire codes, cords cannot be allowed to cross walkways to mid-section booths.**

### *Move-In and Move-Out from Exhibit Spaces*

- Set-up begins on Thursday, November 7th, 2024 from 12 noon until 7 p.m. and on Friday, from 7 A.M. until 8 A.M. We ask that booths be set up and ready for operation by Friday 8 A.M.
- **Breakdown of exhibits may not begin until 4 p.m. on final day of show!**
- Vehicles of exhibitors cannot be allowed on the Market load-in areas until all show patrons have exited exhibit area. Vendor parking is in the back parking lot. Please leave spaces lining the sidewalks for customers!
- On-site security is provided on Thursday and Friday nights. We have had no problems. However, we do not assume responsibility for your property.

## ***RULES FOR PARTICIPANTS:***

1. All approved professional artists, crafts people and merchants are invited to participate.
2. Each item sold must be approved.
3. All items must show good taste and acceptability is at the sole discretion of the Dickens Market Administrative Staff. Any unacceptable items must be immediately removed. Any vendor refusing to remove inappropriate items will be expelled from show with no refund of any fees.

**COSTUMES:** All vendors and their staff are encouraged, but not required, to dress in clothing representative of the Victorian period. This adds to the festival atmosphere and helps with sales. Women could dress in a white blouse and long skirt. Men could dress in a white shirt and dark slacks. Any accessories of the Victorian period can be added if you choose to do so such as an apron, mop hat, string tie, arm band, etc. If you choose not to dress in Victorian costume, you are encouraged to dress according to your booth theme or with Holiday flair. All vendors should dress in a professional manner; no shorts or revealing clothing, please. All vendors dressing in costume (Victorian, booth theme or holiday) will be eligible for the Best of Show Costume Award. One Best of Show Award of \$50 will be given.

Every vendor dressing in costume will be placed in a raffle. The runner-up winning name drawn will receive a \$25 cash gift.

**BOOTHS:** Decoration of booths with a Victorian, Christmas or Special Theme is encouraged. Decorations and costumes add to the festival atmosphere and help with sales. One Best of Show booth will be selected to receive \$50. All booths decorated as described above will be placed in a raffle. The runner-up winning booth drawn will receive a \$25 cash gift.

**PHOTOGRAPHS:** Each applicant must submit a minimum of 3 good quality photographs that are representative of work or product to be sold. Each and every type of work or product to be sold must be represented. If you are a returning vendor, only submit photos of those products differing from those of the previous Market. If you have a website listed on your application, that will be sufficient for photos.

## **BOOTH SPACES**

1. Approximately 83 booths are available for the Market; 73 indoors and 10 outdoors.
2. Indoor single Booth spaces vary in sizes depending on location. Outdoor spaces are 10x10. We ask that your display be kept within that space.
3. If you need more room, double-booth spaces are available.
4. If booths are shared, each participant must submit 3 good quality photographs of each exhibitor's work for approval.
5. Returning exhibitors are invited to re-apply by March 1, 2024. Remaining booth spaces will be assigned on a first come, first serve basis starting on March 2, 2024 and will continue until the Market is full.
6. Tables can be rented, inside, for \$10 each. 6' or 8' are available. First come, first serve. Quantities are limited.

**FEES/JURY PROCESS:** Your booth fee is required with your application. If your application is emailed, please mail the booth fee at the same time. **Applications are**

**juried in the order they are received.** Your check will be cashed upon acceptance. There will be a \$35.00 overdraft charge for insufficient funds, in addition to any bank overdraft charges, as applicable. Upon acceptance, you will be assigned a booth number and location and notified by email or phone. Payment by Paypal is available. Please email Debbie Rawlins at [darawlins06@yahoo.com](mailto:darawlins06@yahoo.com) for an invoice. Transaction fees will apply.

**SCHEDULE:** \*\*Set-up 12 pm to 7 pm Thursday, November 7, 2024 and 7 am to 8 am Friday. \*\*Market Hours: 9 am to 4 pm Friday and Saturday. \*\*Dismantling of booth spaces may not begin until 4 pm Saturday, please. \*\*All vehicles must be removed to designated parking area by 8:30 am on Friday and Saturday. Please come early. \*\*All equipment must be off the premises by 6 pm Saturday unless otherwise approved by the Market staff.

***REFUNDS: Full refunds are made until August 31<sup>st</sup> . Refunds from September 1 until October 31 are at the discretion of the Dickens Staff and vendors may receive full refunds if the booth space can be filled. No refunds after October 31.***

**THIS EVENT IS FREE TO THE PUBLIC.**

**WE SINCERELY THANK YOU FOR YOUR INTEREST IN  
OUR DICKENS CHRISTMAS MARKET!! WE LOOK  
FORWARD TO WORKING WITH YOU!!**